



**San Carlos City Council/Successor Agency to the
Redevelopment Agency/Housing Authority Regular Meeting
Council Chambers, City Hall
600 Elm Street, San Carlos, CA 94070
October 24, 2022 7:00 PM**

MINUTES

ROLL CALL

City Council Present: Sara McDowell, Mayor
Ronald Collins, Councilmember
John Dugan, Councilmember
Laura Parmer-Lohan, Councilmember
Adam Rak, Vice Mayor

Staff Present: Nil Blackburn, Assistant City Manager
Jenny Liu, Senior Management Analyst
Steven Machida, Public Works Director
Jeff Maltbie, City Manager
Rebecca Mendenhall, Administrative Services Director
Crystal Mui, City Clerk
Cristian Padilla, Economic Development Coordinator
Gregory Rubens, City Attorney
Al Savay, Community Development Director
Chris Valley, Building Official

1. CALL TO ORDER

Mayor Sara McDowell called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

a. Led by Boy Scout Troop 321.

3. CHANGES TO THE ORDER OF THE AGENDA

None.

4. REPORTS FROM CLOSED SESSION

City Attorney Greg Rubens noted that there are no reports from the Closed Sessions held this evening.

5. PRESENTATIONS

- a. Present Proclamations to Anthony Lee, Luke Maxwell, Will Maxwell and Nick Wacha from Boy Scout Troop 321, Upon Receiving Their Eagle Scout Award.

Mayor McDowell presented proclamations to Anthony Lee, Luke Maxwell, Will Maxwell and Nick Wacha recognizing them for receiving their Eagle Scout Award.

Each of the Eagle Scouts shared about their Eagle Scout Projects.

6. COUNCIL COMMUNICATIONS AND ANNOUNCEMENTS

Vice Mayor Rak reported that he attended and judged the chili cook-off at the Charter fundraiser event.

Mayor McDowell reported that she attended and judged the pie contest at the Charter fundraiser event.

7. PUBLIC COMMENT

Fred Wood, resident, requested Council require that construction projects over 750 square feet be fumigated before construction to control rodent infestation.

Cade Miller, resident, requested a beach volleyball court in San Carlos and spoke on its benefits.

Michael Stafford, resident, requested tennis courts in San Carlos.

Sonia Elkes, resident, advocated for more pick-up sports in San Carlos and requested a pump track (for skateboard, scooters, bicycles).

8. CONSENT CALENDAR

RESULT:	Adopted [Unanimously] City Council Consent Calendar Items 'a' –'d' and Item 'e' - Adopting Ordinance 1589 Amending the San Carlos Municipal Code Chapter 15.04 - Technical Building Codes - to Adopt the 2022 Editions of the California Administrative Code, California Building Code (Volumes 1 and 2), California Residential Code, California Electrical Code, California Mechanical Code, California Plumbing Code, California Energy Code, California Historical Code, California Existing Building Code, California Green Building Standards Code, California Referenced Standards Code, 1997 Uniform Security Code, the 2021 Edition of the International Property Maintenance Code with Amendments and Modifications, and Safety Assessment Program (SAP) Placards; and Ordinance 1590 Amending San Carlos Municipal Code Section 15.04.110 – California Fire Code – to Adopt the 2021 Edition of the International Fire Code and the 2022 California Fire Code Including all Adopted Standards as Specified Prescribing Regulations Governing Conditions Hazardous to Life and Property from Fire, Hazardous Materials, or Explosion, and for Providing the Fire Safety
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	Inspection Process for Hazardous uses or Operations, and Establishing a Bureau of Fire Prevention (San Carlos Fire Ordinance).
MOVER:	Laura Parmer-Lohan
SECONDER:	John Dugan
AYES:	Dugan, Collins, Parmer-Lohan, Rak, McDowell

- a. Motion to Waive Reading of All Ordinances.
- b. Approve the September 26, 2022 City Council Regular Meeting Minutes.
- c. Authorize the City Manager to Sign the Letter Prepared by Staff in Response to the 2021-2022 San Mateo County Civil Grand Jury Report "A Delicate Balance Between Knowledge and Power: Government Transparency and the Public's Right to Know."
- d. Adopt a Resolution Approving the Reclassification of the Accounting Technician II Position to Accountant, Approving the New Classification Specification for the Accountant Position, Amending the Confidential Group Salary and Benefits Resolution, and Appropriating \$41,850 from the Unassigned General Fund Balance to Fund the Reclassification. **Resolution 2022-109**
- e. Adopt Ordinance 1589 Amending and Modifying San Carlos Municipal Code Chapter 15.04 - Technical Building Codes - to Adopt the 2022 California Building Code Series; and Adopt Ordinance 1590 Adopting the 2021 Edition of the International Fire Code with the 2022 California Fire Code Amendments.

9. NEW BUSINESS

- a. Consideration of Adopting a Resolution Approving and Appropriating a One-Time Grant to CORA (Community Overcoming Relationship Abuse).

Assistant City Manager Nil Blackburn presented on CORA's Speak Up Pilot Program in San Carlos, requested a one-time grant to CORA for that program and responded to Council questions.

Public Comment

Karen Ferguson, CORA CEO, confirmed that they will be able to provide an update report to Council on the impact and breadth of those served through the pilot program.

RESULT:	Adopted [Unanimously] Resolution 2022-110 Approving and Appropriating a One-Time Grant to CORA (Community Overcoming Relationship Abuse).
MOVER:	Adam Rak
SECONDER:	Laura Parmer-Lohan
AYES:	Rak, Dugan, Collins, Parmer-Lohan, McDowell

- b. Consideration of Adopting a Resolution Authorizing the City Manager to Execute a Change in the Income Classification of Two Below Market Rate ("BMR") Moderate-Income Units Located

at 1001 Laurel Street (Units #225 and #418) with the Intent to Resell Once Eligible, Low-Income Buyers are Identified and Qualified.

Economic Development Coordinator Cristian Padilla provided background on Units 225 and 418 at 1001 Laurel Street, proposed staff's recommendation to reclassify the two units to low-income and, along with City Manager Jeff Maltbie, addressed Council questions.

Council requested staff provide information on why the City's previous Down Payment Loan Assistance Program ended, and requested staff include the existing Below Market Rate waitlist and stock the next time there's a proposal to change income classification.

RESULT:	Adopted [Unanimously] Resolution 2022-111 Authorizing the City Manager to Execute a Change in the Income Classification of Two Below Market Rate ("BMR") Moderate-Income Units Located at 1001 Laurel Street (Units #225 and #418) with the Intent to Resell Once Eligible, Low-Income Buyers are Identified and Qualified.
MOVER:	Laura Parmer-Lohan
SECONDER:	John Dugan
AYES:	Parmer-Lohan, Rak, Dugan, Collins, McDowell

10. PUBLIC HEARING

- a. Consideration of Introducing an Ordinance Amending San Carlos Municipal Code Chapter 8.20 - Explosives, Amending its Title, Adding Provisions for Regulation, Fines, and Penalties for Possession and Use of Fireworks, and Increasing the Penalties for Explosives.

City Attorney Greg Rubens presented on the proposed amendment to regulate fines and penalties for possession and use of fireworks and responded to Council questions.

Public Comment

Jason Wacha, resident, spoke on the importance of regulations being enforced.

At Mayor McDowell's request, City Attorney Greg Rubens and City Manager Jeff Maltbie responded to the enforcement of this proposed regulation.

RESULT:	Approved [Unanimously] to Close the Public Hearing.
MOVER:	Ronald Collins
SECONDER:	Laura Parmer-Lohan
AYES:	Collins, Parmer-Lohan, Rak, Dugan, McDowell

Council provided the following suggestions to staff:

- educate students on the negative impacts of engaging with fireworks
- display signage at parks and increase communication, specifically on social media, on the updated fireworks regulations

RESULT:	Introduced [Unanimously] Ordinance 1591 Amending San Carlos Municipal Code Chapter 8.20 - Explosives, Amending its Title, Adding
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	Provisions for Regulation, Fines, and Penalties for Possession and Use of Fireworks, and Increasing the Penalties for Explosives.
MOVER:	Adam Rak
SECONDER:	Ronald Collins
AYES:	Dugan, Collins, Parmer-Lohan, Rak, McDowell

11. AGENDA SETTING

Councilmember Parmer-Lohan inquired about Mr. Wood's public comment from earlier this evening regarding rodent infestation. Council directed staff to provide a report on the City's process to address the issue.

Vice Mayor Rak requested an assessment of athletic courts in San Carlos. His request received Council support.

12. ADJOURNMENT

The meeting adjourned at 8:17 PM.

Crystal Mui,
City Clerk